

Chairman Manna called the meeting to order at 7:02 p.m.

Commissioners Present: Burton, Cragin, Descheneaux, Goosman, Jossick, Manna and Nezvesky
Marshal's Present: Clark, Halstead, and Frampton

Minutes

MOTION: Burton moved that the minutes be accepted as corrected.
Seconded: Jossick
Correction: Under the Purchasing Report, monthly reports were requested by the Commissioners, not the chiefs.
Motion passed unanimously

Chairman's Comments: none

Correspondence to the BOFC:

<u>Date</u>	<u>From/To</u>	<u>Subject</u>
12/23/13	Combined Chiefs/BOFC (attached)	Color of Apparatus

- Burton commented that the Chiefs should not dictate to the Commission their truck specifications. Burton stated that the Commission will handle each request when presented.
- Manna advised the Board that Pat Llodra raised concerns over non-standardization of fire apparatus.

Correspondence from the BOFC:

11/13	Manna/Tait	Acceptance of Award Letter for Dodgingtown Truck
12/13	Manna/Will	Email regarding Upgrade on Radio System (Will has advised the Board of Selectman on the needed upgrades.)
12/22/13	BOFC/Where Angels Play	BOFC Official Citation

Marshal's Report for the Month

- Halstead reported there were 81 calls, 399 hours worked, and 436 incidents.
 - Job Meeting – SHES
 - Site review at 67 Church Hill Road
 - Meet with CL&P
- Frampton/Ryan
 - Fire Drill Children's Adventure Center

Committee Reports

Manna stated that he made changes to the members of the committees and that this information was distributed.

Combined Chiefs

- Halstead commented on Burton's remarks above – the chiefs have a right to send letters to the BOFC regarding any concerns that they might have, and that they will continue to write letters to the BOFC as they find appropriate.
- Chiefs will meet with the new chief of the Ambulance Corp next month.

Budget

Descheneaux reported:

- Manna and Descheneaux met with the First Selectman who asked the committee to keep our budget to a 0% increase. This required the committee to reduce the budget by \$34K. With the assistance from all the chiefs this was made possible. Manna thanked everyone for their hard work and dedication in getting this difficult task done.
- Manna suggested that any extra funds left over at the end of this budget year should be used to purchase the extra Knox boxes needed in order for all departments to be fully equipped.

- In the interim, all extra keys should be given the Fire Marshal's office for safekeeping.

MOTION: Descheneaux made a motion to approve the 2013-2014 budget in the amount of \$1,215,363.
Seconded: Burton
Motion passed unanimously

Burton advised Descheneaux that he should advise the First Selectman that eventually the BOFC must be given an increase due to the fact that products and services will continue to increase, and that we must stay even with these increases.

Truck

Jossick reported:

- Dodgingtown command vehicle has been delivered and will be put in service once the fit up is completed.

MOTION: Jossick made a motion to accept the delivery of Dodgingtown's F350 command vehicle.
Seconded: Descheneaux
Motion passed unanimously

- Bi-annual transmission service will start the beginning of 2014 with Detroit Allison.
- Burton stated that trucks are being pitted by the water when being washed. He suggested the purchase of a water softener. Burton will investigate manufacturers of this product and pricing.

Policy – no report

Newtown – Sandy Hook Community Foundation, Inc.

Cragin reported that a brief survey to determine the needs and barriers to receiving assistance was developed. Cragin encouraged the fire personnel to join the efforts and complete the survey. The survey can be found at www.surveymonkey.com/s/nshcf.

Hydrant

Nezvesky reported:

- He received the application for the permit from the Inland/Wetlands Commission via Steve McGuire. He also was in contact with Dave Charney to discuss the different types of hydrants and which hydrants have issues that need to be corrected.
- Flow testing reports on the hydrants from the water company are needed. Nezvesky has reached out to the water company twice to no avail.

Purchasing

Please see attached report from Burton.

MOTION: Burton made a motion that the BOFC accept Shipman's Fire Equipment bid for the Breathing Air Compressor for the Botsford Fire Station in the amount of \$22,190.00.
Seconded: Goosman
Motion passed unanimously.

Discussion of replacing/or repairing a smoke ejector fan for Dodgingtown took place.

MOTION: Cragin made a motion to replace the same model fan in the amount of \$1,350.
Seconded: Goosman
Yays: Cragin and Manna
Nays: Burton, Jossick, Nezvesky and Descheneaux
Abstention: Goosman
Motion fails

MOTION: Burton made a motion to replace the fan with a newer model in the amount of \$1,950. Funds to be taken out of Equipment Repair account.

Seconded: Jossick

Yays: Goosman, Burton, Jossick, Nezvesky and Descheneaux

Nays: Cragin and Manna

Motion passes

Commissioner Nezvesky discussed the free servicing of Engine #551 by Firematic. In particular, the annual pump test and annual DOT inspection. However, all trucks will continue to be serviced by Gowans to maintain uniformity with all town-owned vehicles. If desired by the commission, this service can be re-bid out next year.

The paid driver rate will be honored for qualified drivers from each department to transport fire vehicles to and from Gowan's for pump testing and DOT inspections.

NUSAR: no report

Old Business

New Business

Training Requests:

MOTION: Cragin moved to approve NH&L's request in the amount of \$2,640.94 for Bailout training, FF1&11 training.

Second: Descheneaux

Motion passed unanimously

MOTION: Burton moved to approve SHVFR's request in the amount of \$6,060 for Juvenile Fire Setter course, MRT initial course and FF 1 & 11.

Second: Goosman

Motion passed unanimously

MOTION: Nezvesky moved to approve Botsford Fire and Rescue's request in the following amounts of \$350 for Danbury Burn Building rental charge (11/24/13); \$350 for Danbury Burn Building rental charge (9/22/13); and \$175 for EMR refresher.

Second: Descheneaux

Motion passed unanimously

MOTION: Descheneaux moved to approve Dodgingtown's request in the amount of \$375 for MRT training.

Second: Nezvesky

Motion passed unanimously

There being no further business the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Terry Hennessey

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